

PETERBOROUGH AMATEUR RADIO CLUB  
MOTION TO APPOINT QUARTERMASTER

Whereas the Club has a growing list of equipment and assets to track and manage and that we need a logistics-focused member of our club, serving as the primary point of contact for managing the club's assets and resources. With a keen eye for detail and excellent organizational skills, the Quartermaster is responsible for keeping track of all assets, equipment, and supplies needed for our club's activities, including Field Day equipment. They work diligently to ensure that our equipment is serviceable, stored well, and members generally have everything they need to carry out their tasks effectively.

Therefore, I so move that **Nick VA3NPW** be appointed as Quartermaster for the Peterborough Amateur Radio Club effective immediately and continuing until the next PARC Annual Meeting, and that this appointment may be extended annually by vote of the Board of Directors, and

That the Duties of Quartermaster are:

Shall be responsible for maintaining accountability for all PARC physical assets.

Shall keep an accurate inventory of equipment in an online spreadsheet.

Shall work with club members to identify storage locations for the club assets.

In the event no member will store club assets, the Quartermaster will bring forward to the board a recommendation for commercial storage options, and/or a plan for disposal of the assets.

Shall be the point of contact (POC) for all equipment donations to PARC.

Procedure:

Motion Moved by: Clayton Youmans VE3YCL, President

Motion Seconded by: \_\_\_\_\_(NAME)\_\_\_\_\_

Motion Voted On: \_\_\_\_\_All in favor or results of recorded vote\_\_\_\_\_