

**InfoAge Science History Learning Center and Museum  
Fire and Safety**

**Special Event Request  
NFPA Code 909, 914**

**Organization:** \_\_\_\_\_

**Member:** \_\_\_\_\_ **Non-member:** \_\_\_\_\_

**Person in charge of event:** \_\_\_\_\_

**Contact number(s):** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Type of Event:**

\_\_\_\_\_  
\_\_\_\_\_

**Indoor:** \_\_\_\_\_ **Outdoor:** \_\_\_\_\_

**Note: Tents, tarps, draperies, curtains and other decorations and furnishings must be Flame Retardant as per NFPA 701 code requirements. Contact the Chief Fire Safety Manager of InfoAge for specific requirements and approvals.**

**Estimated Attendance:** \_\_\_\_\_

**InfoAge facility area(s) that will be used:**

\_\_\_\_\_  
\_\_\_\_\_

**Food Preparation: Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

**Open Flame (Sterno):** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Electric Warming Equipment:** \_\_\_\_\_ **Type:** \_\_\_\_\_

**Gas/Charcoal Grills (Outside Only):** \_\_\_\_\_

**Note: A Fire Extinguisher of the proper type and size must be available in the food preparation area. Contact the Chief Fire Safety Manager of InfoAge for specific requirements, basic fire extinguisher training and approvals.**

**Special Requirements for your event (ADA, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

**Questions or Comments please contact Nels Warren, Chief Fire Safety Manager for InfoAge at (908) 489-6418 (Cell).**

**Event Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Fire Safety Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Return this form to the Fire Safety Office or Events Chair before the event is held for review.**