**CARA BOARD MINUTES January 11, 2024**

**Board Members Attending: President Brian Kress KB3WFV, Vice-President Erik Johnson KB3QQD, Secretary Shawn Donley N3AE, Treasurer Richard Ratcliffe W3RBR, Director Dave Weaver W3PQS.**

**Members attending: Don KR3A, Andy KC3WRX, Lisa Kress.**

**Via Zoom: Kim K3OCM**

The Board meeting was called to order 6:30pm

Board had a quorum of all five officers present

The Board approved the November 2023 Board minutes.

Per the bylaws, both the president and treasurer should have signature authority for the bank account. The president took an action to find a date to get to the bank and complete the necessary paperwork.

The Board had previously recommended that a portion of our bank balance, as much as 50%, be invested in either a higher yield account or a 6 month CD rather than sitting in a low yield account. The president took an action to research potential high yield accounts or CD’s.

The county communications infrastructure lead, Stanley Harris, has informed us the replacement antennas have been ordered for the Lusby site for the two damaged antennas. Installation should occur soon. N3AE followed-up with a request that the two jumper cables also be replaced and we be notified just prior to the tower climb so we can turn of the repeater transmitters.

N3AE, W3PAS and W3RBR volunteered to inventory all the equipment in the CARA room at the Mt Hope Community Center on January 16. As these minutes are being prepared, bad weather may interfere with that plan.

W3PQS mentioned that we still need to remove some antennas from KB3RAN (SK) QTH.

The president expressed displeasure with CARA’s current web site, particularly the membership application. KB3QQD volunteered to clean up the application form. Also, it was suggested that links be added to the site to help explain amateur radio and how to obtain a license.

Don, KR3A, confirmed that he is still willing to remain as the K3CAL trustee.

The secretary mentioned that he received a large amount of printed material from the previous secretary, and it needed going through to dispose of older unneeded items. It was decided that the material would be taken to the next Board meeting so we could go through it.

N3AE volunteered to contact Shawn, KE6YCO, to secure the Brooms Island community building for Field Day on June 22-23 (corrected dates). This has been accomplished.

The next AUXCOMM meeting is on Wednesday January 17, 7pm at Harriet Brown.

The Board meeting adjourned at 7:20 pm

**CARA MEMBERS MEETING MINUTES January 11, 2024**

**Attending: President Brian Kress KB3WFV, Vice-President Erik Johnson KB3QQD, Secretary Shawn Donley N3AE, Treasurer Richard Ratcliffe W3RBR, Director Dave Weaver W3PQS, Don KR3A, Andy KC3WRX, Andy KN4VWB, Peter N3PH**

**Via Zoom: Kim K3OCM, Dennis KC3MAA, Matt N3IVK, Dale N3ILH**

**Readers are encouraged to see the Board minutes above.**

The meeting was called to order by President Brian Kress at 7:30pm with Pledge of Allegiance. Brian set the tone for 2024 by asking all members to see what we can do to further amateur radio in the community during 2024.

The November 2023 meeting minutes were approved.

No new member applications were received.

Treasurer’s Report: The treasurer reported we had $5535.58 in our bank account as of Dec 31, 2023.

N3PH (audit committee) received the audit package from the Tresurer.

CARA certificates of appreciation were received by KB3WFV, W3PQS, KR3A, KC3WRX and N3AE for their efforts in 2023. (Apologies if I’ve missed anyone in these minutes).

Upcoming events:

Feb 24 STEM Event at Calvert High School (KC3WRX, K3OCM and N3AE will support)

Apr 27 NVIS Day

June 22-23 Field Day (likely at Brooms Island)

Aug 10 Maryland QSO Party

The 50-50 came in at $31.00 of which the entire amount was donated to the club by the winner, W3RBR. Thanks Dick!

The meeting was adjourned about 8:30 pm