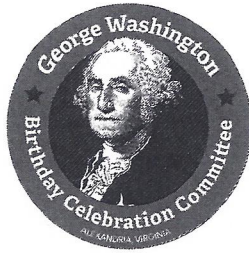


Now Profit
George Washington
Alliance



People
Police

George Washington Birthday Parade Meeting of Parade Marshals, February 10 & 17, 2019 Agenda

1. Welcome and Introductions.
2. About the George Washington Birthday Celebration Committee.
 - a. The Celebration of Washington's Birthday in Alexandria.
 - b. The City-sponsored Committee.
 - c. You represent the Citizens of Alexandria.
 - d. We are all here to help people have the most possible fun.
3. The 2019 Parade Organization.
 - a. 160 Units—3,250 Participants—50,000 spectators.
 - b. Chief Parade Marshals:
 - i. Chief Marshal—Robert Garbacz
 - ii. Start Point Control—Tyler Vanice
 - iii. Dignitary Division—Stephanie Campbell
 - iv. End Point Disbursement—Robert Garbacz & Stephanie Campbell
 - c. Police Special Operations & Parade Security.
Sergeant Daniel Briel, Alexandria Police mobile: 571-~~641-5678~~ ⁴¹⁴⁻¹⁵¹²
 - d. Parade Communications (Alexandria Radio Club), on the street.
 - e. Parade Information Area (near the Start Point at Gibbon & Fairfax Sts.)
4. Parking & Vehicle Access
5. Bathrooms.
6. The Schedule for the Day.
7. The Duties of the Marshal.
 - a. "Take Charge!"—communicate problems quickly.
8. "Minding the Gap"
9. Maps.
10. Information you will be given on Parade Day.
11. Emergencies
 - a. Police & EMS are close by.
 - b. Radio personnel can communicate directly with EMS.
 - c. Anticipate and prevent. Pay attention, observe!
 - d. Think about how to handle an emergency now!
12. Contacting the Committee:
 - a. Hot Line: 703-829-6640 (call in case of cancellation, etc.)
 - b. The Web: <http://www.washingtonbirthday.com>—the best source
 - c. The Parade Director: (703) 408-4483 at any time—text is the best.
13. We need your comments and criticisms!
14. Thank you!!

Alexandria George Washington Birthday Celebration Committee

2019 George Washington Birthday Parade Parade Schedule

- 9-9:30 a.m. Marshals Meet at American Legion Clubroom (400 Cameron St., Lower Level).
- 9:30 a.m. Reviewing Stand Delivered to Royal Street at King Street
Delivery of Reviewing Stand Chairs & Equipment begins
- 10:00 a.m. "Hunt for Washington" Clue Sheets begin distribution at the Reviewing Stand
Parking restrictions go into effect & physical set-up begins:
 - Street barricades established.
 - Delivery of Reviewing Stand & Start Point equipment should be complete.
 - Reviewing Stand & Start Point Crews start their work.
 - Delivery of Vehicle Signs to Dignitary Division
- 10:30 a.m. Parade Physical set up completed:
 - Information Table up.
 - Reviewing Stand up.
 - Communications Truck up (Alexandria Radio Club).
 - Dignitary Division Ready to Place Signs and Organize Vehicles
- 10:45 a.m. Military Units Luncheon at American Legion
- 11:00 a.m. All Parade Officials Brief Meeting at the Start Point (Gibbon & S. Fairfax Sts.).
 - Pick up Division Signs, hat, badge, vest, clipboard, list, and maps.
 - Marshals Take Assigned Stations and put Division Signs in place.
 - Dignitary Vehicles arrive for Dignitary Division.
- 11:30 a.m. Participant check-in begins.
 - Place all Dignitary Vehicle signs on the appropriate vehicle.
 - All Division Signs should be in place.
 - Marshals begin to put units in Parade Order.
- 11:45 a.m. Marine Corps Color Guard & Quantico Marine Band at Reviewing Stand
- 12 Noon Armed Forces Community Covenant Begins
- 12:20 p.m. Dignitaries shuttle from Reviewing Stand area should begin.
- 12:30 p.m. Dignitaries begin to arrive in Dignitary Division.
 - All Parade Units should be at their Division sites.
 - Marshals check every unit against Parade Order.
- 12:45 p.m. Marshals make final report to Communications on changes in the Parade Order.
- 12:55 p.m. Final March Order changes sent to Reviewing Stand by Communications.
- 1:00 p.m. "Hunt for Washington" Clue Sheets Return Deadline – Reviewing Stand
- 1:00 p.m. Parade Begins.
 - Parade Units begin to pass by the Duke Street Check Point.
 - All Parade Judges should be at the Reviewing Stand.
 - Parade Announcers in Place on the Reviewing Stand.
- 1:10 p.m. Maria Ciarrocchi Sings the National Anthem
- 1:20 p.m. Parade Lead Unit first passes the Reviewing Stand.
- 1:45 p.m. Robert Garbacz & Stephanie Campbell move to End Point for Disbursement of Units and collection of dignitary signage.
- 2:00 p.m. Post-parade Reception begins at the American Legion Ballroom.
- 3:00 p.m. Start Point Crew secures the area.
 - Reviewing Stand Crew secures the area.
 - All Dignitary Vehicles Parked behind Reviewing Stand on Cameron Street
- 3:45 p.m. Parade Awards Ceremony begins at the American Legion Ballroom.

Parking Columbus at Fred Passes on Line

Alexandria George Washington Birthday Celebration Committee

**George Washington Birthday Parade
2019 Parade Organization**

Parade Director

Joseph Shumard

Parade Chief Marshals

Reviewing Stand Area Reviewing Stand Chief — Henry Dorton
Reviewing Stand Sound — Tracy Foust (Sound Designs)
Parade Chief Parade Judge — Marianne McInerney
Parade Chief for Public Information — Bud Jackson

Start Point Area Chief Marshal — Robert Garbacz
Start Point Chief — Tyler Vanice

Parade Dignitary Coordination

Dignitary Division Chief — Stephanie Campbell
Vehicle & Driver Assignments — Bob Garbacz
Legacy Dignitaries Coordination — Ellen Tabb

Parade Volunteer Coordination

Assignments and Material Distribution — Kristen Eastlick & Sally Graham
(9:30 to 10:30 a.m. at American Legion Club Room)

Parade Communications

Karen & Richard Bunn (Alexandria Radio Club & Mount Vernon Radio Club)

Parade Crews

Reviewing Stand Crew — Henry Dorton (David Bissette & Bud Jackson)
Start Point Crew — Tyler Vanice (Bob Garbacz, Michael Uehlein)

Parade Information

Press & Public Information (Reviewing Stand) — Bud Jackson
Parade Social Media — Kristen Eastlick
Parade Unit & Volunteer Information (Assembly Area) — Tyler Vanice

Parade Reviewing Stand Area

Announcing — John Porter & Janet Barnett
National Anthem — Maria Ciarrocchi
“Hunt for Washington” — David Bissette & Sally Graham
Reception & Awards Coordination — David Bissette

Parade Reviewing Stand Area

Announcing — John Porter & Janet Barnett
National Anthem — Maria Ciarrocchi
Reception & Awards Coordination — David Bissette

Armed Forces Community Covenant Ceremony

Chief (Chairman, Quantico Belvoir Business Alliance) — Miles Friedman
Event Coordinator — Melissa Gieras
Master of Ceremonies — Nate Wilson

George Washington Birthday Parade
Parade Workforce Assignments

Fname	Lname	Assignment	E-mail	Mobile
Janet	Barnett	Parade Announcer	jbarn54015@aol.com	
Edgar	Bates	Wreath Laying	e.a.bates@att.net	703-299-1746
Claire	Bennett	Wreath Laying	cmbennett@aol.com	703-517-4844
David	Bissette	Review Stand Set-up + Reception + Hunt	david.bissette@gmail.com	703-901-3574
Dee	Bryant	Marshal (DIV 7)	bryant.deanne@gmail.com	202-320-3623
Terry	Camp	Dignitary Driver	terryc123@gmail.com	435-512-1326
Stephanie	Campbell	Chief Dignitaries DIV	sjc8665@gmail.com	703-229-9460
Sharon	Dorsey	Marshal (DIV 11)	sharongdorsey@gmail.com	571-228-2326
Henry	Dorton	Chief Reviewing Stand + Review Stand Set-up	henrydorton@verizon.net	703-618-5610
Kristen	Eastlick	Volunteer Checkin + Social Media	kristen.eastlick@gmail.com	703-200-3329
Miles	Friedman	Chief, Community Covenant Ceremony	miles.friedman1@verizon.net	703-881-2607
Robert	Garbacz	Chief Marshal (DIV 2)	Bob.Garbacz@alexandriava.gov	571-238-0652
Melissa	Gieras	Coordinator, Community Covenant Ceremony	melissa_gieras@hotmail.com	703-635-9495
Sally	Graham	Volunteer Checkin + Marshal (DIV 1) + Hunt	ssgraham16@gmail.com	501-313-9111
Rebecca	Hierholzer	Dignitary Driver	magicbeca@aol.com	703-678-5419
Bud	Jackson	Press + Public Information	Bud@jacksongroupmedia.com	617-308-4261
Sue	Johnson	Marshal (DIV 9)	suej020924@gmail.com	
Paul	Kentes	Dignitary Driver (Pepper)	pkentes@rennercpa.com	703-835-5734
Noah	Khan	Marshal (DIV 3)	noahkhan022@gmail.com	703-304-4503
Stephen	MacLeod	In Parade	sdrakem@aol.com	703-725-2679
Carol	Myers	Dignitary Driver	Myers5703@aol.com	520-904-5951
Anne	O'Dell	Reviewing Stand + Review Stand Set-up	Anne.O'Dell@alexandriava.gov	703-216-8237
Tejas	Patel	Marshal (DIV 5 + 6)	tmpatelsoccer@yahoo.com	301-602-7124
John	Porter	Parade Announcer	porterjohn02@gmail.com	
Daniel	Remmers	Dignitary Driver	danremmers1@gmail.com	703-314-3937
John	Renner	Grand Marshal Driver	jrenner@rennercpa.com	703-801-3325
Joe	Shumard	Director + Marshal (DIV 0)	shumardj@gmail.com	703-408-4483
Pete	Sidle	Marshal (DIV 8)	pbsidle@comcast.net	703-628-7012
Danny	Smith	In Parade	danny_smith_rpe@msn.com	703-505-7845
Marshall	Smith	In Parade	smithmdlt@aol.com	571-251-6493
Sharon	Sobel	Dignitary Driver	sharon@picturethisvideo.net	703-585-6881
Ellen	Tabb	Legacy Dignitaries	proftabb1@hotmail.com	703-549-0466
Michael	Uehlein	Marshal (DIV 4)	uehleinmike@gmail.com	317-506-3428
Tyler	Vanice	Start Point + Dignitaries	tvance@gwmemorial.org	703-582-3838
Nate	Wilson	MC, Community Covenant Ceremony	natewilson@cox.net	
Daniel	Wood	Dignitary Driver	danielwwood@aol.com	301-793-1814



George Washington Birthday Celebration Committee George Washington Birthday Parade Instructions to Dignitary Drivers Parade Day is February 18, 2019

Thank you so much for volunteering to drive a dignitary in the 2019 George Washington Birthday Parade on Monday, February 18th! It is terrific to have you as a part of our event. This message is to provide you with instructions for the day of the Parade:

We ask that you pick up your assigned vehicle promptly at 10:00 a.m. We will assign you to a particular individual at a specific auto dealership. You should present that person with a **valid drivers license** and **proof of auto insurance**.

Please arrive at the Dignitary Division no later than 11:00 a.m. (the earlier the better) so that we can put all the dignitary vehicles in order. The Chief of the Dignitary Division is Stephanie Campbell. Please refer to the Assembly Area Map showing the Dignitary Division; it is located on Gibbon Street between South Fairfax Street and South Union Street. There are links on our website (www.washingtonbirthday.com) to maps of Alexandria that might help you as you plan your route here, but if you need specific directions just let me know.

Once you are in the Dignitary Division

- Please do not leave your vehicle!
- Follow the instruction of a Parade Marshal who will put your car in order.
- Help attach signs to your vehicle.
- Your passengers will join you when they arrive.
- Start your engines at 12:55 p.m. (if you have difficulties, report it to a Parade Marshal).
- The Parade starts at exactly 1:00 p.m.; please be ready to “move out.”

Attached is a map of the Parade Route, but you will simply follow the other dignitary vehicles ahead of you and keep the pace the preceding vehicles have set. The route itself is approximately one mile long and will take you 25-35 minutes to complete once you get going.

The Parade ends on South Royal Street at its intersection with Wilkes Street (there are signs posted at the end point). Follow these directions:

- Make a right turn on to Wilkes Street
- Make another right turn onto South Pitt Street
- Follow Pitt north past Duke Street and through the traffic barricade at King Street
- Make a right turn on King Street where you may release your passengers.

As long as the Dignitary Pass is visible, you may park on North Pitt Street between King Street and Cameron Street as long as you are not blocking the street (streets will reopen at 4 p.m.). You are invited to come to the American Legion Ballroom (the building address is 400 Cameron Street) for some refreshment or you may stay in the vicinity of the Reviewing Stand to view the rest of the Parade. Of course you are free to leave if you wish.

Please place the dignitary signage inside the American Legion Club Room under the stairs. This is accessed via the furthest West entrance to the American Legion Building. The door is at the end of a downward ramp. The stairs are straight ahead after entering. You may also retain the signs and return them at a later time, if more convenient.

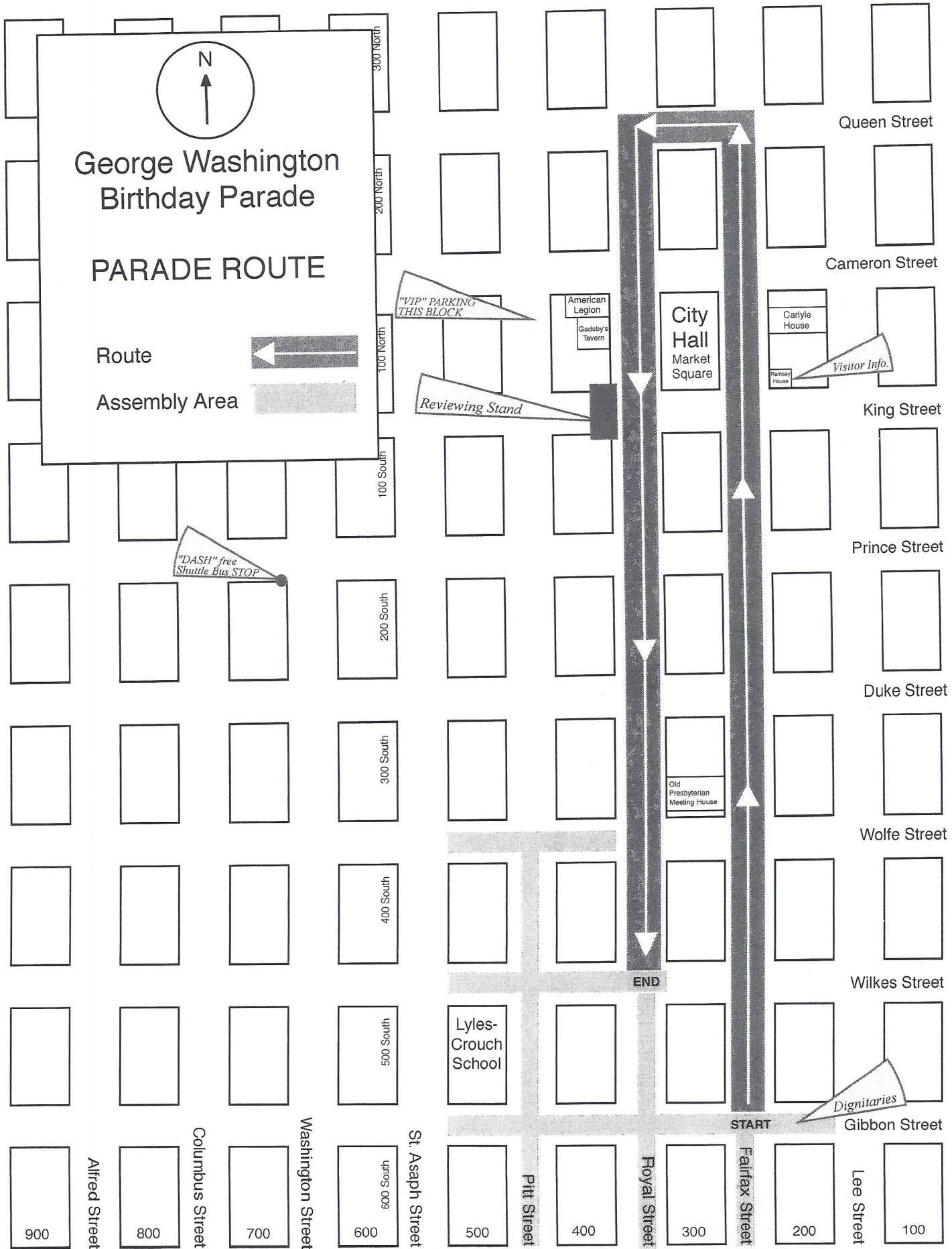
If you have any questions or difficulties, you may call Joe Shumard at 703-408-4483 (voice/text), or locate a Parade Marshal.

Thank your for volunteering!

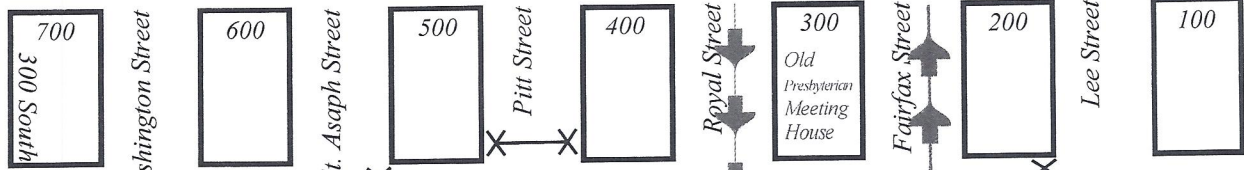


George Washington Birthday Celebration Committee
George Washington Birthday Parade
Parade Marshal Line-up Duties
Parade Day is February 18, 2019

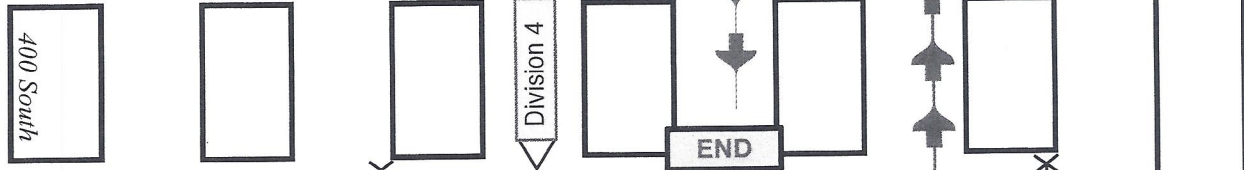
1. **Check in at the American Legion Club Room by 10 a.m.**
 - You are welcome to have coffee and donuts any time after 9:30 a.m.
 - Final duty assignments will be made at this time
 - Here you will receive Division Orders, Alphabetical List of Units, maps, and clipboard.
2. **Attend a brief Marshals Meeting at 11:00 a.m.** with Bob Garbacz at the Start Point.
 - Each Division must have: clip board, 2 pens, marshal's list, and maps.
 - Hear special announcements and receive your assignment at 11 a.m. at Start Point (So. Fairfax & Gibbon Streets).
3. **Take your assigned position.** (At least one Marshal must be present at the assigned Division area at all times until the Division crosses the Start Point in the Parade.) Please do not leave your assigned position without a backup person in place—use a communications person or send someone else to find an official if you need help.
4. **Confirm** that each unit has checked in:
Parade Patches and Streamers are not available this year.
5. **Keep track of Status** of Units in your assigned Division:
 - Units Present.
 - Units Not Present.
 - Changes/Additions to the Order of March.
6. **Report Status of Units** information to Communications at 12:45 p.m.
 - Make notes on your Division Report.
 - A communications person will come to each Division for the Division Report (this person will report changes to the Reviewing Stand).
7. **Help lost units** (who are not on your list):
 - Check the Alphabetical Parade List and/or the Leader List for the right Division staging area.
 - If need be, send one individual to the Parade HQ leaving the rest of the unit where they are.
8. **Put assigned Division in order** according to your list.
9. **Maintain Unit Order and Readiness.**
 - Try to keep groups together and in order.
10. **March** with your unit in Parade to Reviewing Stand.
 - Help the Parade Route Captains maintain the pace and keep units from straggling.
11. **Assist** in the overall enjoyment of the Parade.
 - Have a Positive Attitude (be happy, have fun).
 - Be Helpful (take the organizational burdens off participants).
 - Stay Alert (watch for problems--take care of your groups).
12. **Contact** Joe Shumard if you need assistance.
 - Text is the most efficient...703-408-4483
13. **Assess** the strengths and weaknesses of the Parade Organization.
 - Where can we do better next year?
14. Give out **Fundraising** Cards to Members of Parade Units.
 - Encourage a small donation, if appropriate
 - The GW Parade is the only major parade in Alexandria that does not charge marching units.



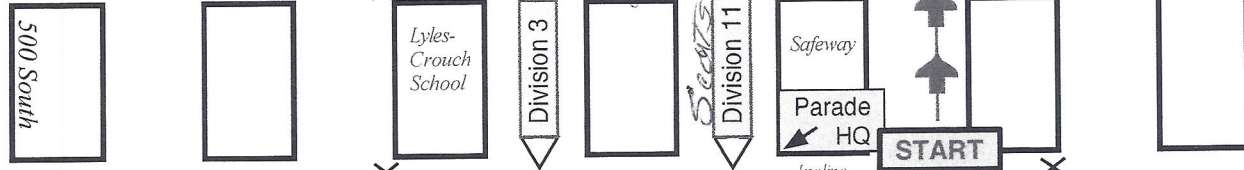
Duke Street



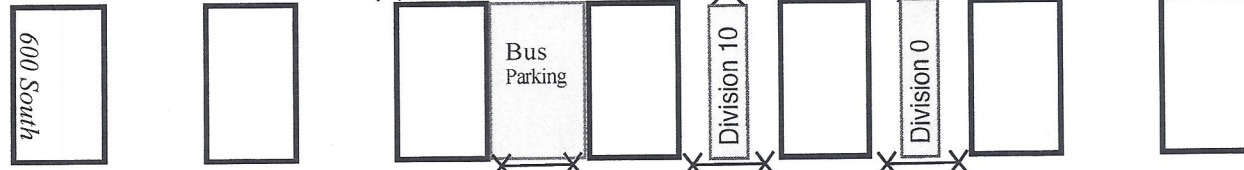
Wolfe Street



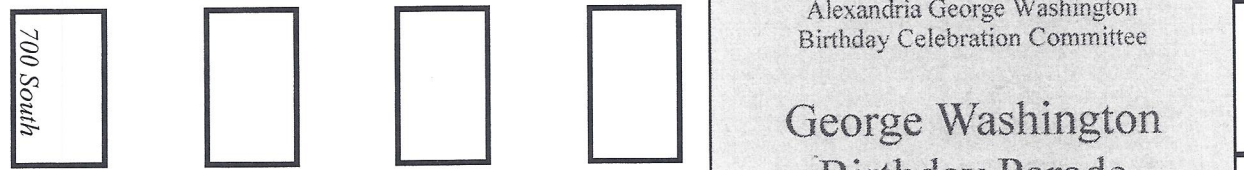
Wilkes Street



Gibbon Street



Franklin Street



Jefferson Street



Green Street



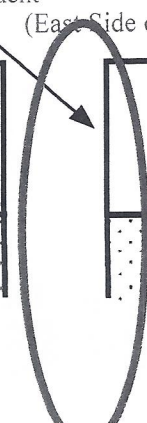
Alexandria George Washington Birthday Celebration Committee

George Washington Birthday Parade

ASSEMBLY AREA

North ↑

Special Resident Parking (East Side of Street)



Alexandria George Washington Birthday Celebration Committee

2019 George Washington Birthday Parade Parade Parking Restrictions

(Parade Day is February 18, 2019)

PARADE ROUTE

Parade will start on S. Fairfax St. at its intersection with Gibbon St. It will proceed north on S. Fairfax St. across King St. and continue on N. Fairfax St. to Queen St., then turn west on Queen St. to N. Royal St., then turn south on N. Royal St. across King St. and continue on S. Royal St. to the end at Wilkes St.

REVIEWING STAND

Across King St. on the west side of the intersection of King St. and N. Royal St.

PARKING RESTRICTIONS

Parking Restrictions are for Both Sides of the Whole Block unless otherwise noted.

NO PARKING 10 AM TO 3 PM on 2-18-19

100 and 200 blocks of N. Fairfax St.
100 block of N. Royal St.
300 block of Queen St.
100 thru 600 blocks of S. Royal St.
100 thru 600 blocks of S. Fairfax St.
400-500-600 blocks of S. Pitt St.
400-500 blocks of Wolfe St.
400-500 blocks of Wilkes St.
200 thru 500 blocks of Gibbon St.
300 and 400 blocks of King St.

RESERVED PARKING 8 AM TO 4 PM on 2-18-19

100 block of N. Pitt St. (APD Special Needs, Police and VIPs with Visible Pass)

RESERVED PARKING 7 AM 2-18-19 thru NOON 2-19-19

900 and 1000 blocks of S. Royal St.
(West side-Parade Participants; East side resident temporary parking permit)

RESERVED PARKING 8 AM TO 4 PM

100 S. Pitt St. – (First four spaces on east side near King St. for Valet Parking)
100 S. Pitt St. – (First four spaces on west side near King St. for Taxi Cabs)

RESERVED PARKING 10 AM TO 4 PM 2-18-19

700 block of Prince St. (South side only for DASH buses)

Submitted by Joseph Shumard, Parade Director
(703-408-4483 voice/text) (gwwparade@gmail.com).

Alexandria George Washington Birthday Celebration Committee

George Washington Birthday Parade

George Washington's Day • February 18, 2019 • Old Town Alexandria

PARADE RULES & PROCEDURES

The City of Alexandria, Virginia, George Washington's hometown, will stage its 222nd celebration of the birth of the Father of our Country with month-long festivities during February 2019, the 243rd year of our nation's independence. The Citizens of Alexandria hope that the weather for the celebration of the 287th anniversary of the birthday of George Washington will feature clear skies, fair to moderate winds, abundant sunshine, and warm temperatures!

1. PARTICIPATION

A. INVITATION. NO individual or organization will be allowed to take part in the George Washington Birthday Parade without the prior approval of the George Washington Birthday Celebration Committee.

B. PERFORMANCE. Individuals and organizations participating in the Parade are expected to perform courteously, in good taste, and with safety in mind at all times.

2. ASSEMBLY AND CHECK-IN

A. ASSIGNMENT OF ASSEMBLY AREAS. Prior to the Parade, each individual unit will be assigned two unique numbers corresponding to their place in the Parade: the *Division Number* which designates where each unit will assemble and will correspond with the Divisions indicated on the enclosed Assembly Area Map; and the *Parade Order Number* which designates the exact order of each unit within the Division and in the Parade as a whole.

B. FORMATION TIMES: On Parade Day (Monday, February 18, 2019) units in Divisions 1 through 5 should form in their assigned Assembly Area not later than 12:00 Noon. Units in all other Divisions will form in their assigned Assembly Area not later than 12:30 p.m. Parade Marshals will direct the line-up of the marching units within each Division and may change the Parade Order Number if necessary. The lead unit will cross the Start Point on a signal promptly at 1:00 p.m.

C. UNIT CHECK IN. Units will check in with a Parade Marshal at their assigned assembly area. Reporting to the Parade Start Point is not required. However, a Parade Information Table will be located adjacent to the Start Point (on South Fairfax Street at its intersection with Gibbon Street). Any individuals requiring assistance should go to this location.

D. STREAMERS AND PATCHES. Uniform Patches and Streamers for Flags will not be available this year.

E. UNIT LEADERS. Each Unit shall designate one individual to be the On-site Unit Leader who must be at the Parade Site on Parade Day. He or she, should be familiar with the information detailed in this Rules & Procedures document and will be responsible for the order and conduct of each unit. Please indicate the name of this Leader on the Application to Participate and contact the Parade Director if there are changes, as we must have this Leader properly identified prior to Parade Day!

F. RELEASE. After completing the Parade Route, all units are released from the Parade when they cross the Release Point at the intersection of South Royal Street and Wilkes Streets, near St. Mary's School.

3. LOGISTICS

A. FIRST AID AND EVACUATION: Alexandria Fire Department and Emergency Medical Services will provide units to render first aid or other emergency assistance as required and to evacuate any sick or injured. In the event of an emergency please contact the nearest Parade Marshal or Police Officer.

B. LAW, ORDER AND TRAFFIC CONTROL: The Alexandria Police Department will clear the Parade Route from curb to curb, maintain order, and control vehicular traffic.

4. PARKING, VEHICLE ACCESS AND STAGING AREAS

On Parade Day, all streets on the Parade Route and in the Assembly Area will be posted to prohibit vehicle access and parking commencing at 10:00 a.m. until the end of the Parade. Only vehicles with Permits will be allowed within this perimeter. Please make certain that your parking and logistical requirements are communicated to the Parade Director prior to Parade Day!

A. PARKING PERMITS: The Parade Director will provide a parking pass for each vehicle assigned to this reserved parking and it is vital that those who are assigned to these spaces display this parking pass as directed. Parade Marshals assigned to monitor these areas will not have the authority to make exceptions to this requirement.

General parking beneath the Woodrow Wilson Bridge and in other areas near Jones Point Park will not be available. Since entry into the neighborhoods adjacent to the Parade Assembly Area is restricted to residents, parking near the Parade Assembly Area will be almost impossibly difficult for parade participants. The Parade Organization has reserved most of the available parking areas and parking lots near the Parade Assembly Area in order to make certain that space is available for Parade Participants who truly need it and these spaces will be assigned subject to availability.

B. EQUESTRIAN UNITS: All horse units will stage at the St. Mary's School parking lot located at Green Street and South Royal Street. Each vehicle must display a St. Mary's School Pass at all times.

C. PASSENGER VEHICLE PARKING: All units requiring the use of a passenger vehicle near the Parade Assembly Area will notify the Parade Director via notation on the Participant Information Sheet or directly prior to Parade Day. Subject to availability, each group will be assigned a specific parking space in a specific parking area. Each vehicle must display a Parade Parking Permit at all times. If a nearby vehicle is not required, participants are encouraged to make use of the free parking near the Eisenhower Avenue Metro Station and the free shuttle bus service being provided by DASH on Parade Day from 11 a.m. until 4 p.m.

D. BUSES: All units requiring the use of a bus must notify the Parade Director via notation on the Participant Information sheet or directly prior to Parade Day. Each bus will be assigned a specific area to drop off the unit and a specific area where each bus may park after that. Each bus must display a Parade Bus Permit at all times.

4. SPECIAL ORDERS FOR EQUESTRIAN UNITS

A. MANURE CATCHING BAG. Each horse shall be required to wear a horse manure catching bag (sometimes called a "diaper") to help keep the streets clean.

5. ORDERS FOR ALL UNITS

A. COMMAND: THE CONDUCT AND MOVEMENT OF THE PARADE WILL BE UNDER THE COMMAND OF THE PARADE MARSHALS. ALL UNIT LEADERS (AND INDIVIDUAL MEMBERS OF ALL PARADE UNITS) ARE EXPECTED TO AGREEABLY COMPLY WITH THE DIRECTIONS OF PARADE MARSHALS AT ALL TIMES. FAILURE TO ACT IN CONFORMITY WITH THIS INSTRUCTION WILL RESULT IN THE IMMEDIATE REMOVAL OF THE OFFENDING UNIT FROM THE PARADE. *"NO QUARTER GIVEN OR ASKED"* ON THIS POINT!

B. RATE OF MARCH: All units will march at a pace set by the lead unit. Each subsequent unit is expected to keep pace and maintain a proper interval.

C. INTERVAL: To insure no distracting gaps for parade spectators, all units will maintain an interval (distance from the front of one unit to the rear of the unit preceding) of not less than 15 feet and not more than 25 feet throughout the parade. Youth Group units forming in Divisions 9 and 10 will maintain a 5-foot interval between other units within these Divisions. Please maintain the integrity of each unit; do not encroach on the preceding unit or the unit to the rear!

D. DEMONSTRATIONS: It is imperative that prolonged gaps in excess of those prescribed in paragraph C above not be allowed to develop. Units, therefore, must not stop their forward movement at any time except for brief demonstrations of less than one minute in duration. And afterwards please "mind the gap:" close up the space so that the proper interval is restored.

E. AMPLIFIED SOUNDS: Unless specifically approved in advance of Parade Day, no amplified sounds (including, but not limited to, sounds from noise-making devices, portable "bull horns," or loudspeakers) will be permitted in the Parade. Upon request, the Parade Director will consider permission for use of sound amplification devices on an individual basis, however requests must be made in advance of Parade Day and approvals will be specific.

F. SAFETY FIRST! Please . . . no objects (including candy) are to be thrown by Parade Units (items may be *handed* to spectators, but please *do not throw anything!*). Unless specific permission is given prior to Parade Day, no fireworks or discharge of firearms will be permitted during the Parade.

6. AWARDS & POST-PARADE RECEPTION

All participating units are invited to send representatives to the Awards Reception in the Ballroom of American Legion Post 24 located at 400 Cameron Street (near the Southwest intersection of Cameron and Royal Streets). Special Awards as well as Awards for First, Second, and Third place will be announced in each category immediately after the Parade.

7. CONTACTING THE PARADE ORGANIZATION

A. INFORMATION. In order to provide Parade Participants with access to Parade information, a site has been established online at the address <https://www.washingtonbirthday.com/parade>. Please take advantage of the information posted there including maps, forms, announcements, and (when available) the order of march and results of parade awards judging. The primary public contact telephone number is (703) 829-6640; see information in "C" (below) to contact the Parade Director.

B. STATUS. In order to check the status of the Parade (in case of inclement weather, for instance) please go online to <http://www.washingtonbirthday.com/status> or telephone (703) 829-6640 at any time for a status update. Please do not contact the Parade Director about Status unless you cannot access these locations! Any cancellation or other such vital information will be announced via these locations; do not rely on information from other sources.

C. PARADE DIRECTOR: The e-mail address of the Parade Director is gwparade@gmail.com. Telephone and text messages direct to Joseph Shumard, Parade Director at (703) 408-4483. Additional contact information may be found on the website in the "*Contact Us*" section. Make any necessary contact at any time, even on Parade Day!

THANK YOU FOR BEING A PART OF OUR CELEBRATION!